

Town Board Regular Meeting
Town of Hornellsville
Town Hall - 4 Park Ave, Arkport
Tuesday, March 8, 2022 7:00 PM

Present: Dan Broughton, Supervisor
James Giglio, Councilman
Robert Mauro, Councilman
David Oakes, Councilman
Trisha Yanni, Councilman
Recording Secretary: Lisa Cuddeback, Deputy Town Clerk
Others Present: Jason Emo, Highway Superintendent

CALL TO ORDER

The Meeting was called to order at 7:00 p.m. by Dan Broughton, Supervisor with the pledge of allegiance.

MINUTES

Motion was made by Mauro, seconded by Yanni to accept the Regular Minutes of February 8, 2022 as submitted by the Town Clerk.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

AUDIT OF CLAIMS

Motion was made by Oakes, seconded by Giglio that bills contained on Abstract #3 have been reviewed by the Town Board and are authorized for payment in the amount of \$326,243.07.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

TOWN CLERK REPORT

Motion was made by Giglio, seconded by Mauro to accept report with total disbursements for the month of February in the amount of \$963.00.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

JUSTICE REPORT – No Report

CODE ENFORCEMENT REPORT

Motion was made by Giglio, seconded by Oakes to accept report read by Mauro with the activities and mileage (220 mi) for the month of February, 2022 by the Codes Officer.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

PLANNING BOARD REPORT – No Report

BLDGS/INSURANCE – No Report

FINANCE – No Report

HIGHWAY REPORT

Motion was made by Mauro, seconded by Yanni to accept report read by Oakes with activities from the Highway Department for the month of February.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

ECONOMIC DEV/BUS. RELATIONS – No Report

PUBLIC SAFETY/FIRE DEPT – No Report

SUPERVISOR REPORT

Motion was made by Mauro, seconded by Giglio to accept report read by Broughton. Supervisors report submitted stated that the balance as of 02/01/22 was \$1,205,785.92. The town had an increase of \$1,496,086.02 and a decrease of \$248,633.11 leaving a balance as of 02/28/22 of \$2,453,238.83.

Roll Call: Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

DEPUTY SUPERVISOR REPORT – No report

COUNTY LEGISLATOR REPORT – No report

RESOLUTIONS

RESOLUTION #5-2022

WHEREAS, Debra Castle, Bookkeeper, needs approval to record budget modifications for the below funds.

WHEREAS, approval is needed for Code DA5130.2 for Machinery - Equipment in the amount of \$290,255.96 from Accounts DA599 Appropriated Fund Balance in the amount of \$70,255.96 and DA2665 Sale of Equipment in the amount of \$220,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hornellsville Town Board, does hereby approve the recording of the above budget modifications.

Motion Made by: Robert Mauro

Motion Seconded by: David Oakes

RESOLUTION #6-2022

WHEREAS, the New York State Archives is revising and consolidating its local government records retention and disposition schedule and issuing a single, comprehensive retention schedule for all types of local government; and

WHEREAS, the current Records Retention and Disposition Schedule (MU-1) will be obsolete as of January 1, 2021 and replaced with the Retention and Disposition Schedule for New York Local Government Records (LGS-1).

WHEREAS, local governments must adopt LGS-1 prior to utilizing it, even if they adopted and have been using the MU-1 schedule, before January 1st 2021 when the MU-1 schedule is set to expire; and

WHEREAS, local government records may not be legally destroyed after the end of 2020 unless the LGS-1 is formally adopted.

NOW, THEREFORE, BE IT RESOLVED, by the Hornellsville Town Board, that the Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A: (a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein; (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

FURTHER RESOLVED, that Resolution 7 of 1991 and 10 of 2018 are hereby superseded and rescinded.

Motion Made by: James Giglio

Motion Seconded by: Robert Mauro

OLD BUSINESS - NONE

OTHER BUSINESS

Village Mayor, Tom Dugo and Deputy Mayor, Jon Hedges stated that they are dissatisfied with the current situation involving the Town of Hornellsville Court and have requested a meeting to further discuss this issue.

CORRESPONDENCE

EXECUTIVE SESSION

A motion was made at 7:31 p.m. by Oakes, seconded by Mauro to adjourn regular session and reconvene in executive session pursuant to public officers' Law Article 7 §105.1.F. *The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.*

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

No action was taken during executive session.

A motion was made at 7:52 p.m. by Mauro, seconded by Yanni to adjourn executive session and reconvene in regular session.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

PUBLIC – No comments

ADJOURNMENT

With no further business, on a motion made by Giglio, seconded by Oakes, the meeting was adjourned at 7:53 p.m.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

Respectfully Submitted,

Jessica L. LaFrance
Town Clerk
March 21, 2022