

Town of Hornellsville
Re-Organizational Meeting
7:00 p.m.
Regular Town Board Meeting
To follow
January 12, 2016

Present: Supervisor Kenneth Isaman
Deputy Clerk Debbie Hager
Board Member Ron Kennell
Board Member James Giglio
Board Member Robert Mauro

Absent: Board Member Dan Broughton

Meeting came to order at 7:00 p.m. with Supervisor Isaman leading the pledge to the flag.

RE-ORGANIZATIONAL MEETING

Supervisor Isaman read the Appointments for 2016 and salaries, paper, banks, mileage, meeting date and authorizations (attached).

Appointments for 2016

Health Officer	Dr. Bruce MacKeller
Deputy Supervisor	Ronald Kennell
Attorney for the Town	Patrick McAllister
Deputy Highway Superintendent	Dale Olin
Deputy Town Clerk	Deborah Hager
Code Enforcement Officer	Shawn Grasby
Highway Commissioner/Sewer Districts	Ronald Kennell
Buildings/Insurance Commissioner	Dan Broughton
Public Safety-Fire Departments Reports	Bob Mauro
Justice Commissioner	Dan Broughton
Economic Development/Business Relations	James Giglio
Public Health/Notices of Clinics	James Giglio

Appointment to Board of Assessment Review – Vacancy
Appointment to Zoning Board of Appeals – Unexpired term to 2017
Re- Appointment to Planning Board Unexpired 5 year term
Tim Ingalls 5 year January 1, 2016- December 31, 2020

Motion made by Giglio and seconded by Mauro to accept the appointments as read.

Roll call: Isaman, Kennell, Giglio, Mauro, all ayes. Motion carried.

Supervisor Isaman administered the Oaths of Office to Highway Superintendent Jason Emo, Board Member James Giglio, and Board Member Bob Mauro.

Motion made by Giglio and seconded by Mauro to close the Re-Organizational meeting at 7:15 p.m.

Roll call: Isaman, Kennell, Giglio, Mauro, all ayes. Motion carried.

MINUTES

Motion made by Kennell and seconded by Giglio to accept minutes of December 8, 2014, and December 31, 2015.

Roll call: Isaman, Kennell, Giglio, Mauro, all ayes. Motion carried.

PAY BILLS

General Bills #1 – #35 \$132,988.98

Highway Bills #1 - #27 \$68,766.26

Total: \$201,755.24

Motion made by Isaman and seconded by Giglio to pay bills as audited.

Roll call: Isaman, Kennell, Giglio, Mauro, all ayes. Motion carried.

TOWN CLERKS REPORT

Report read by Deputy Clerk with fees of \$264.00 for the month of December 2015.

It was also reported Justice Scavo, Justice Buisch, Supervisor Isaman, and Tax Collector Sharron Ames, were administered Oaths of Office on January 4, 2016 by Town Clerk Sheryl Isaman. Supervisor Isaman swore in Town Clerk Sheryl Isaman on January 4, 2016. Town Clerk Sheryl Isaman administered Oath of office to Deputy Clerk Debbie Hager on January 12, 2016.

Motion made by Kennell and seconded by Mauro to accept the Town Clerks report as read.

Roll call: Isaman, Kennell, Giglio, Mauro, all ayes. Motion carried.

JUSTICE REPORTS

Justice reports read by Board Member Jim Giglio with Justice Plank fees of \$21,692.00 and Justice Seaman with fees of \$3,523.00 for December 2015.

Motion made by Kennell and seconded by Mauro to accept the reports.

Roll call: Isaman, Kennell, Giglio, Mauro, all ayes. Motion carried.

CODE ENFORCEMENT REPORT

Codes Report was read by Giglio with activities for the month of December and part of January.

Motion made by Kennell and seconded by Mauro to accept the Codes Report.

Roll call: Isaman, Kennell, Giglio, Mauro, all ayes. Motion carried.

HIGHWAY REPORT

Highway Report was read by Kennell with activities for the month of December. A copy was handed out to the Board members explaining the law regarding snow removal and mailboxes.

Motion made by Mauro and seconded by Giglio to accept the Highway Report as read.

Roll call: Isaman, Kennell, Giglio, Mauro, all ayes. Motion carried.

SUPERVISOR REPORT

FINANCIAL REPORT ATTACHED

Supervisor Isaman mentioned the residents of Green Acres are in the process of buying the property and are experiencing water and sewer issues.

Motion made by Kennell and seconded by Mauro to accept the Supervisor report.

Roll call: Isaman, Kennell, Giglio, Mauro, all ayes. Motion carried.

NEW BUSINESS

South Hornell Fire Company Chief Mathew Donovan gave a presentation. A pamphlet was handed out to the Board, and he spoke about the cost and coverage and equipment South Hornell Fire Company can offer to the Town.

OLD BUSINESS

A motion was made by Kennell and seconded by Mauro for the Supervisor to sign the one year contract with the Humane Society.

Roll call: Isaman, Kennell, Giglio, Mauro, all ayes. Motion carried.

ADJOURN

A motion was made by Isaman and seconded by Giglio to adjourn at 7:35 p.m.

Roll call: Isaman, Kennell, Giglio, Mauro, all ayes. Motion carried.

Respectfully submitted,

Deborah Hager
Deputy Town Clerk
January 13, 2016

APPOINTMENTS FOR 2016

Health Officer	Dr. Bruce MacKeller
Deputy Supervisor	Ronald Kennell
Attorney for the Town	Patrick McAllister
Deputy Highway Superintendent	Dale Olin
Deputy Town Clerk	Deborah Hager
Code Enforcement Officer	Shawn Grasby
Highway Commissioner/Sewer Districts	Ronald Kennell
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Appointment to Board of Assessment Review - vacancy

Appointment to Zoning Board of Appeals – Unexpired term to 2017

Re-Appointment to Planning Board Unexpired 5 year term
Tim Ingalls 5 year January 1, 2016-December 31, 2020

SALARY FOR BUDGET YEAR 2016

Highway Employees Salary

Michael Bracken, MEO	\$24.95 per hour
Dan McMahon, MEO	\$23.20 per hour
Dale Olin, MEO	\$22.85 per hour
<u>Deputy Highway Superintendent</u>	
Steve Jefferds, MEO	\$16.00 per hour

Clerks

Deborah Hager, Deputy Town Clerk	\$10.00 per hour
Marisha Munroe, Assessor Clerk	\$10.00 per hour
Madeline Seaman, Court Clerk	\$10.00 per hour

Name Banks as depositories of town funds:

Steuben Trust Company
Five Star Bank

Name Official Newspaper: Tribune

Set Mileage: \$.45 cents per mile

Authorize Deputy Supervisor Ronald Kennell to sign checks in absence of Supervisor Kenneth Isaman.

Set meeting date – Second Tuesday of month with prevailing time of 7:00 p.m.

Authorize Town Officials to attend schools, conferences with expenses (overnight rooms, meals), mileage paid by Town with prior Board approval.

Authorize Highway Superintendent to spend up to \$5000.00 without prior Board approval.

Town Board will accept Annual Report to Audit and Control as Supervisor's Annual Report.