

Town of Hornellsville
Re-Organizational Meeting
Time: 7:00 p.m.
January 14, 2014

Regular Meeting to Follow

- Present: Supervisor Kenneth Isaman
- Town Clerk Sheryl Isaman
- Board Member Ronald Kennell
- Board Member James Giglio
- Board Member Ronald Kennell
- Board Member Dan Broughton

Re-Organizational Meeting began at 7:00 p.m. with Oaths of Office for the newly elected people for the year 2014.

Administering the Oaths to the newly elected people was Town Clerk Sheryl Isaman, with Oaths from the Supervisor Kenneth Isaman, Town Board Member Ronald Kennell, also appointed Deputy Supervisor Ronald Kennell, new Board Member Dan Broughton, Highway Superintendent Jason Emo and also Tax Collector Sharon Ames (also given the Oath by the Town Clerk Sheryl Isaman earlier that day). Supervisor Kenneth Isaman administered the Oath of Office to Town Clerk Sheryl Isaman.

Supervisor Isaman read the Appointments for the Year 2014 and Appointments for BAR Member and Planning Board Member.

Set the salaries for appointed people.

Set the salaries for the Highway men for 2014.

Banks and mileage set.

Motion made by Kennell and seconded by Giglio to adopt all appointments and salaries, banks, mileage, etc.

Roll Call: Isaman, Kennell, Giglio, Broughton, all ayes. Carried.

Supervisor continued on with the regular Town Board Meeting and had pledge to flag.

MINUTES

Motion made by Isaman and seconded by Kennell to approve minutes of December 8, 2013.

Roll Call: Isaman, Kennell, Giglio, Broughton, all ayes. Carried.

PAY BILLS

General Bills #1-33	\$ 130,994.20
Highway Bills #1-14	<u>44,531.64</u>
Total Bills	\$ 175,525.84

Motion made by Kennell and seconded by Isaman to pay bills as audited.

Roll Call: Isaman, Kennell, Giglio, Broughton, all ayes. Carried.

JUSTICE REPORTS – DAN BROUGHTON

Justice Reports read by Board Member Broughton with Justice Plan with fees of \$10,424.00 and Justice McManus with fees of \$1942.00 for the month of December 2013.

Roll Call: Isaman, Kennell, Giglio, Broughton, all ayes. Carried.

TOWN CLERK'S REPORT – SHERYL ISAMAN

Town Clerk's Report read by TC Sheryl Isaman with fees for December 2013 in the amount of \$512.50.

Motion made by Kennell and seconded by Isaman to accept report as read.

Roll Call: Isaman, Kennell, Giglio, Broughton, all ayes. Carried.

CODES REPORT – SHAWN GRASBY

Codes Report read by Supervisor Isaman with the activities for the month of December by the Codes Officer.

Motion made by Board Member Giglio and seconded by Board Member Broughton to accept the report.

Roll Call: Isaman, Kennell, Giglio, Broughton, all ayes. Carried.

HIGHWAY REPORT – JASON EMO, HIGHWAY SUPERINTENDENT

Highway Report read by Board Member Kennell with the activities of the Highway Department for the month of December.

Motion made by Broughton and seconded by Giglio to accept report as read.

Roll Call: Isaman, Kennell, Giglio, Broughton, all ayes. Carried.

ECONOMIC DEVELOPMENT/BUSINES RELATIONS – JAMES GIGLIO

Board Member Giglio discussed the new business that is going into the Elsenheimer’s building in the township, Armor Supply. Will have the Hornell Office as the hub for their business and will deal in steel siding, roofing, windows, vinyl decking and fencing, servicing contractors and builders. 6 employees, hiring 4 and two from their other businesses to come here. In the process of putting up at least two more buildings.

Motion made by Kennell and seconded by Broughton to accept report.

Roll Call: Isaman, Kennell, Giglio, Broughton, all ayes. Carried.

SUPERVISOR’S REPORT – KEN ISAMAN, (financial report attached)

Supervisor Isaman discussed with Board the problems with flood plain area in the K-Mart Plaza and surrounding businesses being unhappy of the cost of flood insurance . Possible discrepancies in flood maps, engineering proposals RFP for survey to see what can be done.

Motion made by Kennell and seconded by Giglio to go forward to bid for survey RFP.

Roll Call: Isaman, Kennell, Giglio, Broughton, all ayes. Carried.

Motion made by Giglio and seconded by Broughton to accept the Supervisor Report as read.

BOARD AMENDMENT TO AMEND 2013 BUDGET

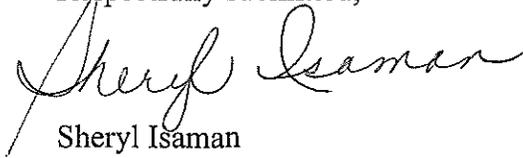
Motion made by Kennell and seconded by Broughton to transfer from Assessors Clerk (A1355.12) \$3000.00 to Assessor Equipment (A1355.2) \$1000.00 and to Town Clerk Equipment (A1410.2) \$2000.00. Motion needed to purchase upgraded computer equipment for the Assessor and Clerk’s Office.

Roll call: Isaman, Kennell, Giglio, Broughton, all ayes. Carried.

ADJOURN

Motion made by Isaman and seconded by Kennell to adjourn meeting at 7:25 p.m.

Respectfully submitted,



Sheryl Isaman
Town Clerk
January 16, 2014

Public Comment Period followed Meeting.

TOWN OF HORNELLSVILLE

P.O. BOX 1, 4 PARK AVE.
ARKPORT, NEW YORK 14807
607-295-7768
FAX# 607-295-8015

Kenneth Isaman, Supervisor
James Giglio, Board Member
Ronald Kennell, Board Member
Graham Marcus, Board Member
William Giese III, Board Member
David Weeks, Assessor

Sheryl Isaman, Town Clerk
Jason Emo, Hwy. Supt.
Gretchen McManus, Justice
Howard Plank, Justice
Sharon Ames, Tax Collector
Shawn Grasby, Codes Officer

January 14, 2014

Board motion to amend 2013 Budget:

Transfer from Assessors Clerk (A1355.12) \$3000.00 to Assessor Equipment (A1355.2) \$1000.00 and to Town Clerk Equipment (A1410.2) \$2000.00.

Motion needed to purchase upgraded computer equipment for the Assessor and Clerk's offices.

TOWN OF HORNELLSVILLE
RE-ORGANIZATIONAL MEETING
JANUARY 14, 2014

OATHS OF OFFICE 2014

Kenneth Isaman	Supervisor
Sheryl Isaman	Town Clerk
Danny Broughton	Town Board Member
Ronald Kennell	Town Board Member & Deputy Supervisor
Sharon Ames	Tax Collector
Jason Emo	Highway Superintendent

APPOINTMENTS FOR 2014

Health Officer	Dr. Bruce MacKeller
Deputy Supervisor	Ronald Kennell
Attorney for the Town	Patrick McAllister
Code Enforcement Officer	Shawn Grasby
Highway Commissioner/Sewer Districts	Ronald Kennell
Buildings/Insurance Commissioner	
Public Safety-Fire Department Reports	Danny Broughton
Justice Commissioner	
Economic Development/Business Relations	James Giglio
Public Health/Notices of Clinics	

Appointment to Board of Assessment Review

Ronald Lockwood 5 year Term 10/01/2013-09/30/2018

Appointment to Planning Board Unexpired 5 year term

Patrick Aini 01/01/2014 to 12/31/2017

GENERAL FUND SALARIES FOR YEAR 2014

Shawn Grasby, Code Enforcement Officer Part-time	\$16,564.00 per year
Marcia Everett, Deputy Town Clerk, Part-time	\$ 9.60 per hour
Marcia Everett, Historian	\$ 700.00 per year
Linda Drum, Court Clerk, Part-time	\$ 9.60 per hour
Sharon Ames, Court Clerk, Part-time	\$ 9.60 per hour

SALARY FOR BUDGET YEAR 2014Highway Employees Salary

Michael Bracken, MEO	\$24.35 per hour
Dan McMahon, MEO	\$22.60 per hour
Bradley Price, MEO	\$17.10 per hour

Name Banks as depositories of town funds:

Steuben Trust Company
Five Star Bank

Name Official Newspaper: Tribune

Set Mileage: \$.45 cents per mile

Authorize Deputy Supervisor Ronald Kennell to sign checks in absence of Supervisor Kenneth Isaman.

Set meeting date – Second Tuesday of month with prevailing time of 7:00 p.m.

Authorize Town Officials to attend schools, conferences with expenses (overnight rooms, meals), mileage paid by Town with prior Board approval.

Authorize Highway Superintendent to spend up to \$5000.00 without prior Board approval.

Town Board will accept Annual Report to Audit and Control as Supervisor's Annual Report.

TOWN OF HORNELLSVILLE						
HIGHWAY REPORT FOR THE MONTH December 2013						
DA		BUDGET	BALANCE		TOTAL SPENT	PERCENT LEFT
	BRIDGE					
DA5120.1	Personal	40000	3712		36288	9%
DA5120.4	Contractual	90000	-4529		94529	0%
DA5120.2	Equipment					
BUDGET	TOTAL	154,468	95		154,373	0%
	DB					
	ROADS					
DB5110.1	Personal	46000	2742		43258	6%
DB5110.4	Contractual	98,000	-6599		104599	0%
DB5112.2	CAPITAL	115,845	0		115846	0%
	MACHINERY					
DB5130.2	Equipment	134,600	3,615		130,985	3%
DB5130.4	Contractual	50,000	1702		48298	3%
	SNOW					
DB5142.1	Personal	91000	-8834		99834	0%
DB5142.4	Contractual	83000	25666		57334	31%
TOTAL	BUDGET	852,326	40,698		834,628	5%