

Town of Hornellsville
Re-Organizational Meeting
Regular Town Board Meeting
January 8, 2013
Time: 7:00 p.m.

Present: Supervisor Kenneth Isaman
Town Clerk Sheryl Isaman
Board Member Ronald Kennell
Board Member Graham Marcus

Absent: Board Member James Giglio
Board Member William Giese III

The Town of Hornellsville Re-Organizational Meeting began at 7:00 p.n. with pledge to flag by a group of students that came to a board meeting for a school class function.

Oath of Office for Graham Marcus, Elected Town Board Member for an Unexpired Term of 3 years, was given by Town Clerk Sheryl Isaman at the beginning of the Re-Organizational Meeting.

The Supervisor of the Town read the list of Appointments for the year 2013.

Also read the salaries for the Budget Year 2013 for Highway Employees and for the Clerks and Codes Officer.

Names the banks Steuben Trust Company and Five Star Bank, official newspaper Hornell Evening Tribune, set mileage at \$.45 per mile, authorization of Deputy Supervisor to sign checks in the absence of the Supervisor. Set meeting date each month at 7:00 p.m. second Tuesday of month. Authorize Highway Superintendent Jason Emo to spend up to \$5000.00 without prior Board Approval. Authorize Town Officials to attend school, conferences with expenses (overnight rooms, meals and mileage) paid by Town with prior Board approval and Town board will accept Annual Report to Audit and Control as Supervisor's Annual Report.

TOWN OF HORNELLSVILLE
RE-ORGANIZATIONAL MEETING
JANUARY 08, 2013

SALARY FOR BUDGET YEAR 2013

Highway Employees Salary

Michael Bracken, MEO	\$22.90 per hour
Dan McMahon, MEO	\$22.00 per hour
William Olin, MEO	\$20.95 per hour
Bradley Price, MEO	\$14.00 per hour

Shawn Grasby, Code Enforcement Officer	\$16,564.00
Marcia Everett, Deputy Town Clerk, Part-time	\$ 9.40 per hour
Linda Drum, Court Clerk, Part-time	\$ 9.40 per hour
Sharon Ames, Court Clerk, Part-time	\$9.40 per hour
Holley Smalt, Assessor Clerk, Part-time	\$9.40 per hour

APPOINTMENTS FOR 2013

Registrar of Vital Statistics
Deputy Registrar
Deputy Town Clerk

Sheryl Isaman
Marcia Everett
Marcia Everett

Health Officer
Deputy Highway Superintendent
Deputy Supervisor
Historian
Attorney for the Town
Secretary to Board
Code Enforcement Officer
Bookkeeper
Payroll Officer
Highway Commissioner/Sewer Districts
Buildings/Insurance Commissioner
Public Safety-Fire Department Reports
Justice Commissioner
Economic Development/Business Relations
Public Health/Notices of Clinics

Dr. Bruce MacKeller

William Giese III
Marcia Everett
Patrick McAllister
Sheryl Isaman
Shawn Grasby
Lois York
Sheryl Isaman
Ronald Kennell
William Giese III
William Giese III
Graham Marcus
James Giglio
Graham Marcus

Name banks as depositories of town funds:

Steuben Trust Compnay
Five Star Bank

Name Official Newspaper: Tribune

Set Mileage: \$.45 cents per mile

Authorize Deputy Supervisor William Giese III to sign checks in absence of Supervisor Kenneth Isaman.

Set meeting date – Second Tuesday of month with prevailing time of 7:00 p.m.

Authorize Town Officials to attend schools, conferences with expenses (overnight rooms, meals), mileage paid by Town with prior Board approval.

Authorize Highway Superintendent to spend up to \$5000.00 without prior Board approval.

Town board will accept Annual Report to Audit and Control as Supervisor's Annual Report.

Motion made by Board Member Kennell and seconded by Board Member Marcus to accept the information as read by Supervisor and close the Re-Organizational Meeting at 7:05 p.m.

Roll Call: Isaman, Kennell, Marcus, All ayes. Carried.

MINUTES

Motion made by Isaman and seconded by Kennell to accept the minutes of December 11, 2012.

Roll Call: Isaman, Kennell, Marcus, all ayes. Carried.

PAY BILLS

General Bills #1-25	\$ 45143.28
Highway Bills #1-16	<u>44,807.84</u>
Total Bills	\$ 89,951.12

JUSTICE REPORTS

Justice Reports read by Marcus with Justice Plank with fees of \$9630.00 for December and Justice McManus with fees of \$915.00 for December 2012.

Motion made by Isaman and seconded by Kennell to accept the report as read.

Roll Call: Isaman, Kennell, Marcus, all ayes. Carried.

TOWN CLERK'S REPORT

Town Clerk's Report read by TC Isaman with fees of \$290.00 for the month of December 2012.

Motion made by Kennell and seconded by Marcus to accept the report as read.

Roll Call: Isaman, Kennell, Marcus, all ayes. Carried.

CODES REPORT OF SHAWN GRASBY

Supervisor Isaman read codes report from Codes Officer for the activities for the month of December.

Motion made by Marcus and seconded by Kennell to accept the report as read.

Roll Call: Isaman, Kennell, Marcus, all ayes. Carried.

PLANNING BOARD REPORT

Supervisor Isaman told board that Planning Board was working on the almost completed Zoning Law and that in the February Meeting they would be starting to look at doing a Comprehensive Plan for Town.

HIGHWAY REPORT OF JASON EMO

Highway Report read by Kennell for the activities of the month of December in the Highway Department. Then Highway Superintendent Jason Emo talked about the grader to the board, discussed payment plan that board could pick for a possible 5 year payment plan. Cost to be \$250,000.00 – Town price. Board to set up a Special Meeting to discuss option for new grader. January 15, 2013 at 8:00 a.m. at the Town Hall. Talked about putting old grader out to bid to sell, a 1995 Champion grader.

Motion made by Marcus and seconded by Isaman to accept report and to set the Special Meeting for January 15, 2013 at 8:00 a.m. at Town Hall.

Roll Call: Isaman, Kennell, Marcus, all ayes. Carried.

SUPERVISOR REPORT – FINANCIAL REPORT ATTACHED

Supervisor Isaman told board that Fawn Hill Drive property was having a problem with selling piece of land due to a lack of finding a Road Dedication by the Town of Hornellsville. He was researching and trying to help lawyer with this situation.

Motion made by Marcus and seconded by Isaman to accept the Supervisor's report.

Roll Call: Isaman, Kennell, Marcus, all ayes. Carried.

NEW BUSINESS

Motion made by Kennell and seconded by Marcus to accept the new 2013 Hornell Area Humane Society Contract in the amount of \$6500.00.

Roll Call: Isaman, Kennell, Marcus, all ayes. Carried.

ADJOURN

Motion made by Kennell and seconded by Marcus to adjourn meeting at 7:28 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sheryl Isamian". The signature is written in black ink and is positioned above the printed name.

Sheryl Isamian
Town Clerk
January 9, 2013

TOWN OF HORNELLSVILLE						
	HIGHWAY REPORT FOR THE MONTH			Dec. 12		
	DA		BUDGET	BALANCE	TOTAL	PERCENT
					SPENT	LEFT
	BRIDGE					
DA5120.1	Personal		33000	-1003	34003	0%
DA5120.4	Contractual		72898	1155	71753	2%
DA5120.2	Equipment					
BUDGET	TOTAL		142,052	5873	136179	5%
	DB					
	ROADS					
DB5110.1	Personal		47967	11100	36867	24%
DB5110.4	Contractual		70,000	9412	60588	14%
DB5112.2	CAPITAL		92000	66	91934	0%
	MACHINERY					
DB5130.2	Equipment		473,971	13,064	460,907	3%
DB5130.4	Contractual		50,000	737	49263	1%
	SNOW					
DB5142.1	Personal		100870	17864	83006	18%
DB5142.4	Contractual		80000	1886	78114	3%
TOTAL	BUDGET		1,116,658	86,682	1,029,976	8%

